

NetwOArk

The European Network on OsteoArthritis

Work & Budget plan

Explainer

Version 1 May 2023

Sections in the Work & Budget Plan

The Work & Budget Plan is one of the most important documents for the action and contains all the **relevant information on activities, deliverables, time plan and the budget.**

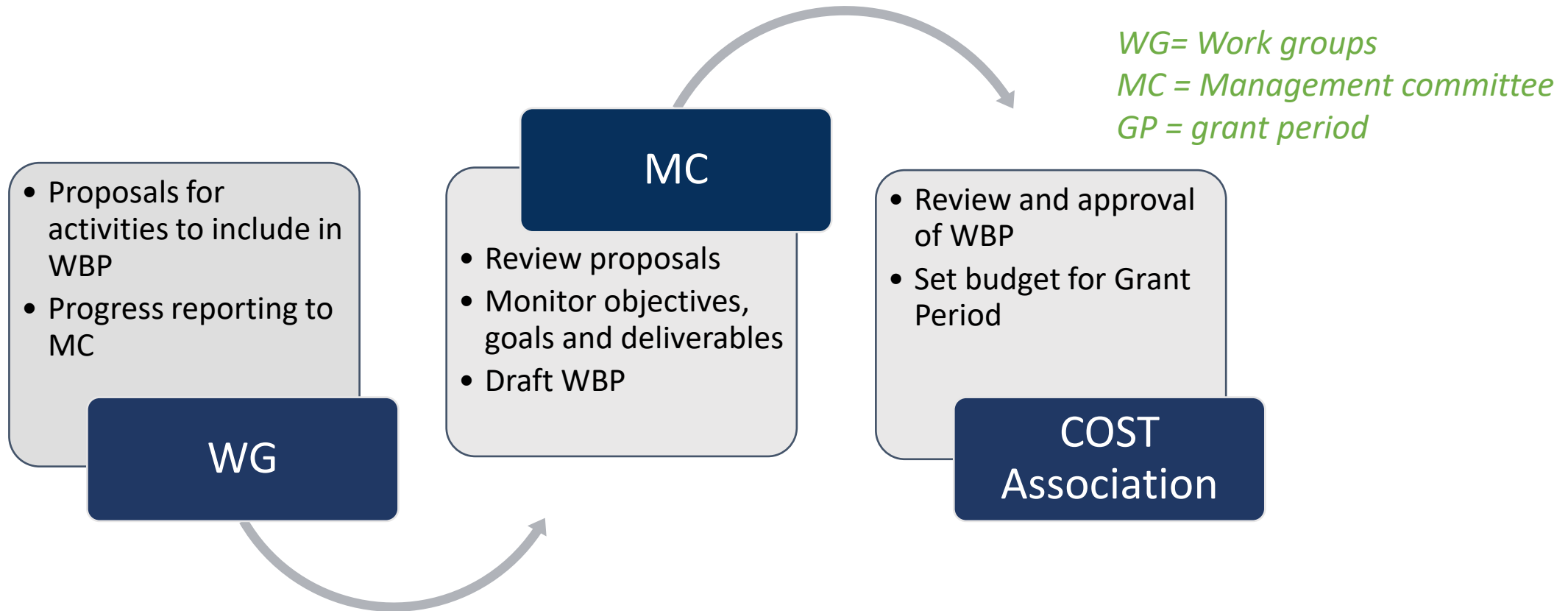
1. General information on the Action
2. Action Objectives, Grant Period Goals and deliverables
3. Summary of Activities and Budget
4. Information per activity

The Work & Budget Plan has a **pre-defined format** and is filled out in e-COST.

A pdf version of the approved Work&Budgetplan can always be found on the NetwOArk website

The Work & Budgetplan (WBP)

The set of activities and needed budget are defined only ONCE per Grant Period



A Grant period is 12 months: November 1 to October 31

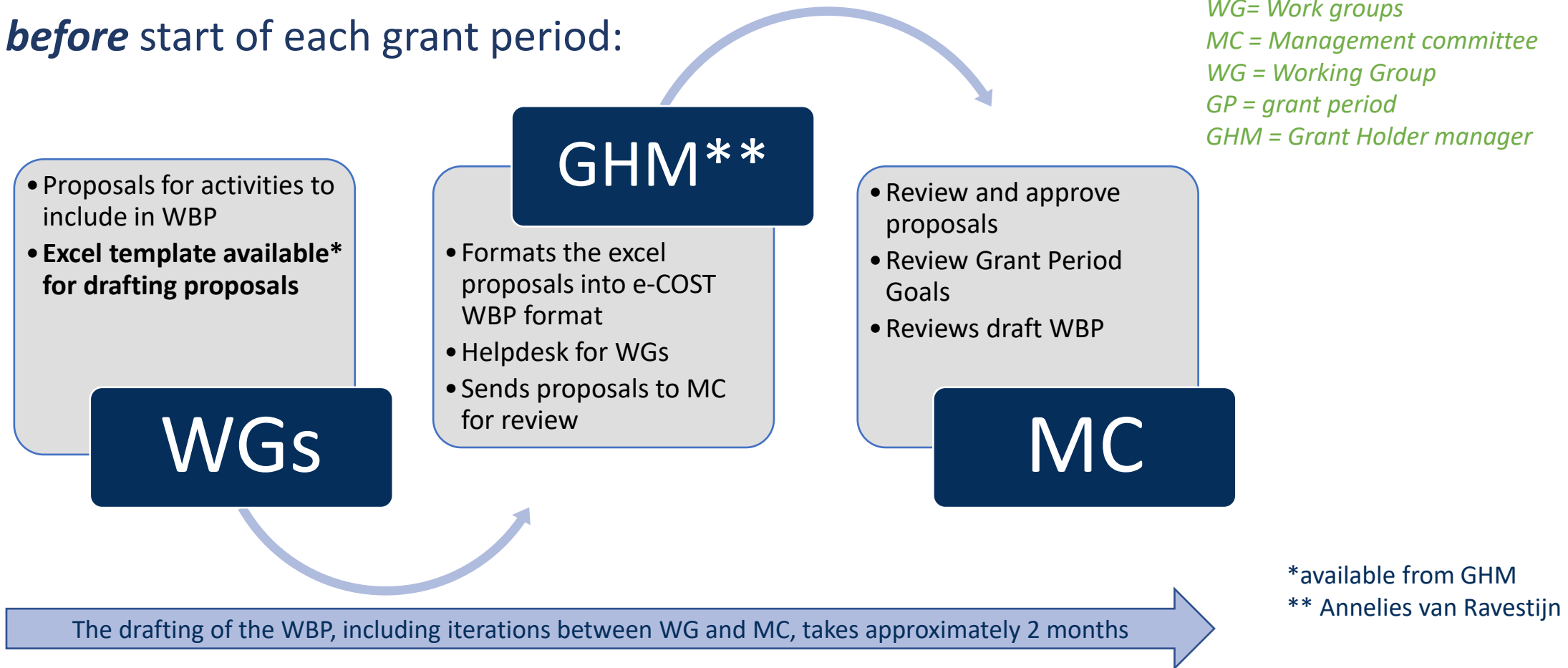
The draft Work&Budgetplan for the new Grant Period needs to be reviewed by COST Association in October each year

Deadline for approval by COST Association is October 24

Drafting and Approving a Work & Budget Plan (WBP)

Details of process

Our to-dos *before* start of each grant period:



At the start of the Grant Period both the total Budget and the Workplan will be fixed.

In case changes are needed or activities to be added first consult the GHM. Once the change is formulated as a proposal it needs approval from the MC, followed by approval from COST Association.

Reference information (links included)

NetwOArk

The European Network on OsteoArthritis

<https://netwoark.eu/>

Forum

Information section



<https://www.cost.eu/actions/CA21110/>

Governance, Action description

Memorandum of Understanding*

*MoU is the short version of the proposal including background, aims, work- and time plan description